


Jurisdictional Class: L
Location: All Civil Divisions.
Fr. Cty. Grade: 1

Revised: .
Date: 6-13-16.

CLEANER

DISTINGUISHING FEATURES OF THE CLASS: The work involves the performance of a variety of routine building cleaning tasks. The duties are repetitive in nature and performed under direct supervision. The incumbent does other related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Dusts, cleans and polishes chairs, tables, desks and other furniture;
Sweeps, mops, strips, and polishes floors and hallways;
Vacuums and cleans carpets and rugs;
Gather and properly disposes of refuse and recyclable materials;
Washes walls, windows and woodwork;
Assists with set-up and removal of chairs, tables, equipment, etc. for special events;
Cleans and washes bathroom floors, walls, sinks, toilets and mirrors, and refills dispensers;
May remove snow and ice from walks and driveways;
As assigned, particularly when working evening and late night hours, makes periodic inspections of building maintaining security, checking heating equipment and observing for fire hazards;
May perform other related duties as assigned.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Working knowledge of building cleaning methods, materials and equipment; ability to follow oral and written directions; willingness to perform cleaning and other manual tasks; ability to read and write; physical condition commensurate with the duties of the position.

MINIMUM QUALIFICATIONS: None required.