

# SUGGESTIONS FOR PREPARING SCHOLARSHIP APPLICATIONS

## I. Application Cover Page

- A. Foundation-Related Scholarships: The Cover Page should only be completed once for scholarships reviewed by the NCCC Scholarship Committee. These include:
- Akwesasne Mohawk Radio (CKON) Scholarship
  - Capital District OTB Freshmen Scholarship
  - Edmund Woodward Memorial Scholarship
  - Helen and Ralph Arnold Nursing Education Fund
  - John E. Harvey Business Scholarship
  - Julie Lamy Memorial Scholarship
  - NCCC Alumni Scholarship
  - NCCC Foundation, Inc. Scholarship
  - North Country Home Services Scholarship
  - NYS Federation of Home Bureaus Scholarships
  - NYS Police Foundation Scholarship
  - Rita Hoffman Memorial Scholarship
  - Rotary Club of Malone
  - Ruth T. Swope Scholarship
- B. Outside Agency Scholarships: Scholarships other than those listed above, have specific application directions and do not require the Application Cover Page. In some cases, applications for scholarships sponsored by outside agencies are located on the College website ([www.nccc.edu](http://www.nccc.edu)) and student portal.
- C. Be sure to provide all requested information, including your name, your cumulative GPA, both the first and last names of your references, date and signature.
- D. Cover pages are available electronically from the website ([www.nccc.edu](http://www.nccc.edu)), the student portal, or printed copies can be requested from:
1. Saranac Lake
    - a. President's Office (HH 131), or
    - b. Micah Peterson in the Office of Campus and Student Life (C-21)
  2. Malone - Bruce Kelly (RH 101)
  3. Ticonderoga - Edna Bowers (Office)

## II. Essay Portion

- A. For any scholarship application, address all criteria required by the scholarship, demonstrating to the selection committee that you meet the qualifications (GPA, major of study, experiences, etc.). Elaborate on your specific program of study, service experiences, your financial need, or special circumstances you think the committee would find helpful in assessing your qualifications.
- B. For NCCC selected scholarships (listed in I, A above), only one essay is required for submission. You should include specifics for the various scholarships for which you are applying.
- C. Ask your mentors or professors for advice. If have questions, you may contact the President's Office (phone: 518-891-2915, x. 201, or [president@nccc.edu](mailto:president@nccc.edu)).

Good luck in your endeavors!