

Master Plan (SUNY Requirements) Process Review

Overview of Phases

Phase I – Establish goals and objectives, information and data gathering (building plans, utilities, etc.). The basic premise of this phase is problem seeking.

Phase II – Development of alternative concepts based on 5- and 10-year capital funding. Concept plans shall include architectural characteristics, programmatic compliance, site/landscaping, engineering impacts and cost.

Phase III – Development of selected alternatives and establishing the frame work for future design/development along with phasing of the project. Preliminary site and building plans, cost estimates and program documents are finalized.

Completed and Required Work (completed work by professional consultants)

Phase I

Completed – Site and building/space inventory; physical survey of spaces; space utilization drawings (partial); functional analysis (partial); condition assessment; evaluate building options and constraints; assemble utility drawings; assess systems; document site circulation; document campus open space; evaluate adjacent lands and document soils, drainage and identify site constraints.

Required – Assemble existing plans; update physical space inventory; recommend and perform any necessary testing; evaluate security issues; analyze local climate; identify site improvement opportunities; review Memorandum of Understanding with SUNY, Academic Mission and Vision Statement; conduct focus group interviews and workshops.

Phase II

Completed – One concept plan developed evaluating programmatic compliance, site impacts, engineering impacts, cost and develop site and building accommodations; pedestrian and vehicle circulation plan.

Required – Preparation of additional concept plans; develop phasing scenarios; document community issue/impacts outside the immediate campus and document relative environmental impacts of each alternate.

Phase III

All aspects of this phase require completion, such as finalization of site design concepts; building pre-schematic plans (floor plans, sections and elevations); final cost estimates; document phasing; continued workshops; address issues such as environmental, preservation, building shut downs, historic preservation, code and construction issues and preparation of final report.