



Pathways Transfer Articulation Agreement in Business Administration

Associate Degree (A.S. / A.A.S.) in Business Administration
from North Country Community College
to a Bachelor of Science (B.S.) in Business Administration

Empire State College (ESC) and North Country Community College (NCCC), both of the State University of New York, agree to enter into a Pathways Transfer Agreement in Business Administration. The agreement is designed to support transfer students during their transition to Empire State College, and:

- Ease the transition process for NCCC graduates to an educational model comprised of online courses, independent study, blended learning, and small group seminars;
- Ensure a smooth transfer for NCCC graduates to Empire State College;
- Provide an affordable and convenient baccalaureate degree option for NCCC graduates who want to remain close to their homes and/or community;
- Provide clear guidelines for NCCC graduates to follow during the transition.
- Mentor all Business Administration transfer students to maximize their transfer credits towards a baccalaureate degree.

Empire State College will offer A.S. or A.A.S. degree graduates in Business Administration from NCCC an opportunity to participate in the Pathways Transfer Program into a Bachelor of Science degree. Further, NCCC graduates will be able to transfer all credits earned as part of their associate degree in Business Administration to ESC upon enrollment.

How the Pathways Transfer Program Works

During their first year at Empire State College, students in the Pathways Transfer Program may, with advisement, elect to cross-register for additional credits at NCCC beyond the associate degree (up to a total of 79 lower-division credits). These lower-division credits will be applicable to the baccalaureate degree program by satisfying SUNY General Education requirements or needed pre-requisite courses.

Empire State College requires 124 credits for a bachelor's degree, of which NCCC graduates must complete a minimum of 31 credits at Empire State College. A minimum of 45 upper-division credits, 24 of which must be in the concentration, are required consistent with Empire State College's requirements for a bachelor's degree. The remaining 79 lower-division credits

can be transferred in through transcribed credit or prior learning assessment. Each participating student will be able to transfer all credits earned as part of their A.S. or A.A.S. degree to Empire State College, as long as they fit into the student's designed bachelor's degree program (see Appendix B for additional details).

Benefits for NCCC Transfer Students

Empire State College will provide the following benefits for participating NCCC students:

- Waiver of the \$50 orientation fee
- Provision of a \$100 transfer scholarship in the first term of matriculated enrollment at Empire State College
- Guaranteed admission to a bachelor's degree program¹

To be eligible, NCCC transfer students must have completed an associate degree within the last 3 years, or be in (or entering) their final semester of completing an associate degree.²

A unique application code for interested students to use during the admissions application process will be created by Empire State College and provided to appropriate staff members in the transfer advisement office at NCCC for distribution.

Benefits for Employees of NCCC

Employees of NCCC may participate in the Pathways Transfer Program and become students at Empire State College by way of this agreement. Employees who hold an associate degree are eligible for the same benefits as are outlined above. Students who hold a bachelor's degree and are interested in a graduate degree program are also eligible for the following benefits:

- Waiver of the \$50 orientation fee
- Provision of a \$100 transfer scholarship in the first term of matriculated enrollment at Empire State College
- A single point of contact at the School for Graduate Studies to guide new students through the admissions, enrollment and orientation process. The contact for NCCC employees is:
Evan Reese
Graduate Outreach and Academic Advisement Coordinator
Evan.Reese@esc.edu
(800) 847-3000 ext. 2904

To acquire the admission application code to access these benefits, please contact the transfer advisement office at NCCC.

¹ Empire State College's Bachelor of Science in Nursing program is not included in the guaranteed admission option

² Note that this applies only to the completion date of the associate degree, and not when all of the courses within the degree were completed. Please refer to "Appendix B", item #4.

Benefits for Active Military, Veterans, and Spouses

Empire State College has a long-standing commitment of supporting active military, veterans and family members, and enthusiastically pledges to maintain its commitment to provide the following benefits and services to military-aligned students:

- Pre-enrollment advising and an Evaluated Education Plan (EEP) with a review of anticipated transfer credits prior to enrollment
- Waive all mandatory fees for military members (active-duty, guard, reserve and veterans) along with their spouses. Waived fees include: orientation fee, college fee, student activity fee, technology fee, health and wellness fee, portfolio (assessment) fee, and program amendment fee.
- Individualized Prior Learning Assessment (iPLA) fees are waived for military members (spouses not included at this time but grants may be available; check with OVME)
- Support military-aligned students through VA and TA funding processes
- Access to the Office of Veteran and Military Education (OVME) and its dedicated resources to support student success all the way through to degree completion.

Guidelines of the Agreement

As part of the agreement, Empire State College will provide the following: (1) individual educational planning and mentoring for all transferring Business Administration students, (2) outreach to faculty and transfer office staff at NCCC to provide program information, and (3) offer information sessions for students at NCCC, at Empire State College locations, and online.

NCCC agrees to provide: (1) access for cross-registered Pathways transfer students to campus facilities and resources (i.e. Library, academic support, computer labs), (2) promotion of the program on campus to current students, faculty advisors, and alumni, and (3) to include this transfer agreement in any college publications where such agreements are listed (i.e. college catalog, website, transfer office brochures).

Business Administration A.S. or A.A.S. to B.S. students may enroll at Empire State College on a full or part-time basis. With advisement from their faculty mentor at ESC, students may elect to design a degree program similar to the one provided on page 6 (Appendix A).

For Further Information

Teresa Henning
Recruitment Specialist and Military Advisor
SUNY Empire State College
Army Education Center
4300 Camp Hale Road
P.O. Box 908
Fort Drum, NY 13602-0908

(315) 775-8922
Teresa.Henning@esc.edu


Amy Tuthill
Associate Director, Adult Student Recruitment
North Country Community College
640 Bay Road
Queensbury, NY 12804
(518) 891-2915 ext. 1282
ATuthill@nccc.edu

This agreement becomes effective when all signatures are affixed (as of last signature). The agreement may be amended or renewed by mutual agreement and will be formalized via revision of this agreement.

[SIGNATURE PAGE FOLLOWS]

Signatures to the Agreement


EMPIRE STATE COLLEGE



Jim Malatras
President

6/10/20

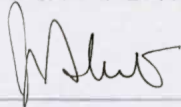
Date



Meg Benke
Provost and Executive Vice President for Academic Affairs

6/8/2020

Date



Julie Gedro
Associate Dean, School of Business

6/11/2020

Date

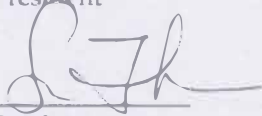
NORTH COUNTRY COMMUNITY COLLEGE



Joseph Keegan
President

March 7th, 2020

Date



Sarah Maroun
Vice President of Academic Affairs

3/6/2020

Date

Appendix A Sample Degree Plan (A.S.)

Degree: Bachelor of Science
Program: Business Administration

North Country Community College – Business Administration (A.S.)

BUS 100 Business Organization and Management	3
BUS 101 Financial Accounting	4
BUS 102 Managerial Accounting	4
BUS 203 Business Law I	3
BUS 204 Business Law II	3
CIS 130 Productivity Computing	3
ECO 101 Introduction to Macroeconomics	3
ECO 102 Introduction to Microeconomics	3
Business elective	3

ENG 101 English Composition I	3
ENG 102 English Composition II or ENG 222 Technical Writing	3
SUNY General Education – Humanities elective	3
SUNY General Education – Mathematics elective	3
SUNY General Education – Natural Science elective	4
SUNY General Education – elective	3
SUNY General Education – elective	3
SUNY General Education – elective	3
General electives	9
Physical Education / Health elective	1

Minimum NCCC Credit 64

Principles of Marketing	3
-------------------------	---

Statistics	3
------------	---

Additional lower-division credits taken at NCCC³ or ESC 6

SUNY Empire State College (Sample Only, Upper-Division)

BUSN 3010 Business Ethics	4
BUSN 4030 International Business	4
HRMS 3015 Human Resource Management	4
BUSN 3122 Management Information Systems	4
FSMA 3010 Corporate Finance	4
MGMT 3060 Organizational Behavior	4
MGMT 3050 Operations Management	4
MGMT 4035 Strategic Management	4
Business elective	4
Business elective	4
Business elective	4

Educational Planning	4
Elective	4
Elective	2

**Total Empire State College Credit 54
Degree Program Total 124**

³ Any of these credits not completed at North Country Community College will be completed at Empire State College. Students should seek advisement from an ESC advisor in advance of selecting which courses to take to ensure they will fit into the baccalaureate degree plan.

Sample Degree Plan (A.A.S.)

Degree: Bachelor of Science
 Program: Business Administration

North Country Community College – Business Administration (A.A.S.)

BUS 100 Business Organization and Management	3
BUS 101 Financial Accounting	4
BUS 102 Managerial Accounting	4
BUS 203 Business Law I	3
BUS 204 Business Law II	3
CIS 130 Productivity Computing	3
BUS 211 Human Resource Management	3
BUS 212 Marketing	3
BUS 220 Business Communications	3
Program electives	6

SUNY General Education – Social Science elective	3
SUNY General Education – Humanities elective	3
ENG 101 English Composition I	3
SUNY General Education – Mathematics elective	3
SUNY General Education – Natural Science elective	4
Liberal Arts and Science elective	3
Liberal Arts and Science elective	3
General elective	3
General elective	3
Physical Education / Health elective	1

Minimum NCCC Credit 64

Microeconomics	3
Macroeconomics	3
Statistics	3

Additional lower-division credits taken at NCCC⁴ or ESC 9

SUNY Empire State College (Sample Only, Upper-Division)

BUSN 3010 Business Ethics	4
BUSN 4030 International Business	4
BUSN 3122 Management Information Systems	4
FSMA 3010 Corporate Finance	4
MGMT 3060 Organizational Behavior	4
MGMT 3050 Operations Management	4
MGMT 4035 Strategic Management	4
Business elective	4

Educational Planning	4
General electives	12
Elective	3

Total Empire State College Credit 51
Degree Program Total 124

⁴ Any of these credits not completed at North Country Community College will be completed at Empire State College. Students should seek advisement from an ESC advisor in advance of selecting which courses to take to ensure they will fit into the baccalaureate degree plan.

Appendix B

Empire State College Policies and Procedures for Transfer

1. Students successfully completing degree requirements for an A.A., A.S., or A.S. and transferring in the entire associate degree will be able to transfer to Empire State College all credit earned for the associate degree, including “D” grades that are part of the completed degree. If the entire associate degree is not used toward the Empire State College degree program, “D” grades are not transferable.
2. The residency requirement for a 124 credit bachelor’s degree is 31 credits. Students may transfer in up to the remaining 93 total credits (up to 79 lower-division credits) through transcribed credit and/or prior learning assessment.⁵ A student may exceed stated credit minimums in certain circumstances to preserve the integrity of components that meet degree requirements.
3. Any courses taken at NCCC Community College beyond the associate degree will be evaluated for transfer separately from the associate degree based on Empire State College’s advance standing policies.
4. There is no statute of limitations regarding the age of acceptable learning substantiated by transcript except in some areas, technologies and science for instance, where that learning may be outdated and may not be accepted if it is crucial to the structure of a degree program concentration.
5. Students earning a bachelor’s degree from Empire State College must fulfill all graduation requirements, which include completing 45 advanced-level credits of which 24 are in the concentration. SUNY also requires the completion of 30 general education credits across 7 of 10 designated areas, including mathematics and basic communication.
6. All students need to complete the application process and meet all admissions criteria before being accepted to Empire State College. Students must submit the Empire State College Application for Admission form along with an official transcript(s) of their completed course work to the Office of Admissions, Empire State College, 111 West Avenue, Saratoga Springs, NY 12866. These forms can be found at www.esc.edu/admissions.

Active, Reserve and Guard Army soldiers should apply and register through the GoArmyEd portal - <https://www.goarmyed.com>. Soldiers may contact the Office of Veteran and Military Education for assistance at military.programs@esc.edu or 518-587-2100 ext. 2779.

7. Both colleges acknowledge the confidential nature of student information that may be exchanged between them. As such, both colleges agree that this information must be kept secure, confidential, and only disclosed for academic reasons. Student information will not be shared with third parties, and all FERPA regulations will be adhered to.

⁵ Prior learning assessment includes NYSED approved degree granting institutions, Pre-evaluated credit (NCCRS, ACE, ESC PLE) and other approved sources. For full list visit: <http://www.esc.edu/degree-planning-academic-review/prior-learning-assessment/evaluation-prior-college-level-learning/>