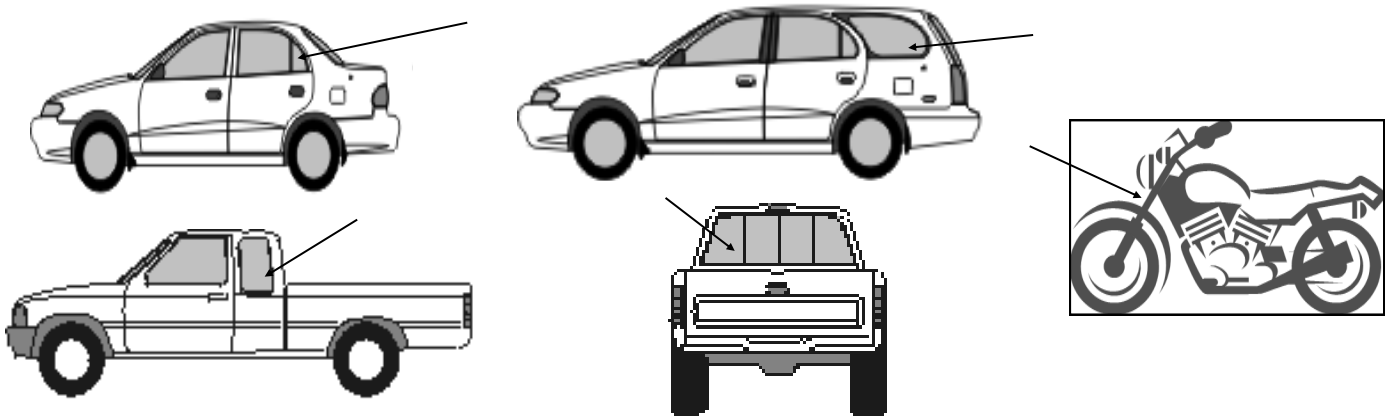


Parking Permit Location Guide



Use the above guide when placing your parking permit on your vehicle. All parking permits go on the rear left (drivers side) window. You are responsible for making sure that it is visible and placed correctly or you will receive a ticket.

Parking Policy - Saranac Lake Campus

Parking Registration is required for all members of the College community.

- ◆ Go to the college's parking website to register: <https://www.nccc.edu/parking/index.html>
- ◆ Once vehicle(s) are electronically registered, parking decals will be issued by the Residence Life Office for on campus residents and by Campus Security for NCCC employees.
- ◆ Commuting students will not receive a permit, however, vehicle registration is still required.
- ◆ Students and employees may register up to three vehicles.

Residential Students are required to park their vehicles at the Residence Halls or in designated "Open Parking" on weekdays between the hours of 7:30am and 4:00pm. Violators will be ticketed. Questions about permissible parking zones may be directed to the Residence Life Office or NCCC Association. Current permissible parking zones for residential students are located in the Clermont Hall and Sparks Athletic Complex parking lots.

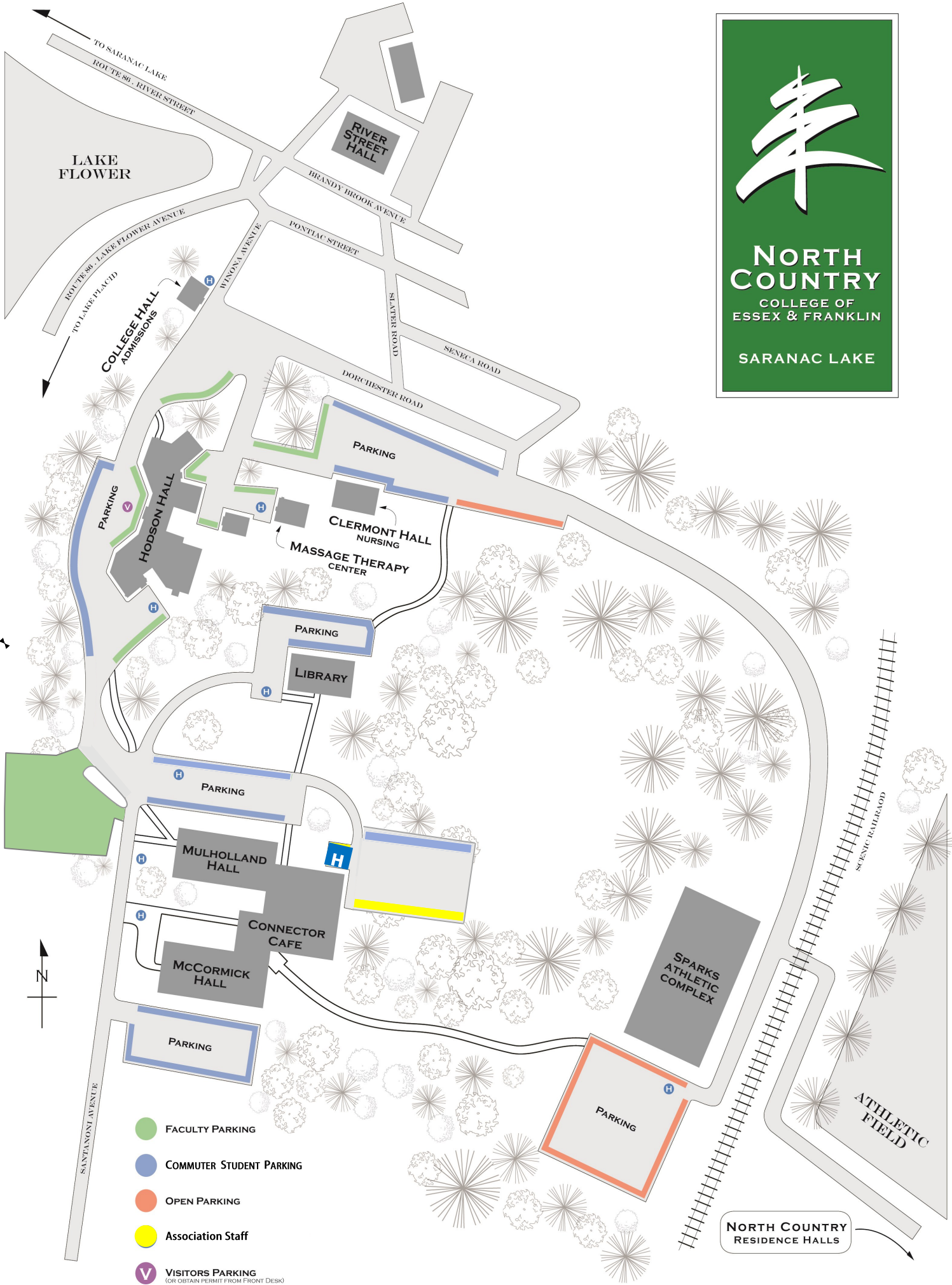
Designated Parking Zones apply to weekdays during the academic calendar year from 7:30am - 4:00pm. For students and employees, parking is permitted only in areas marked as parking spaces and zoned appropriately for the vehicle registered. Vehicles parked on campus without registration or in an unauthorized area will be ticketed. See reverse side for Campus Map. Student parking is NOT permitted in parking lots designated for NCCC faculty/staff or NCCC Association employees.

Handicapped Parking: Students, staff and visitors accessing handicapped parking must have the required disabled placard or license plate. For additional information contact the Office of the ADA 504 Coordinator. Necessary vehicle information will be recorded and a special parking permit may be issued for a specified period of time. A physician's certification is necessary to verify eligibility for handicapped parking. The physician's certification should clearly state the nature of the disability and specify the anticipated length of disability.

Parking Ticket Appeal: Any person who receives a parking citation who believes there are reasons to appeal the ticket may file a written appeal to the Dean of Student Life. Your appeal will be considered and you will be notified of the result.

The following reasons are **NOT** acceptable grounds for dismissing a parking ticket:

- ◆ Lack of knowledge or disagreement with NCCC parking policy;
- ◆ Inability to find a parking space/no parking space available, being late for class, or inclement weather;
- ◆ No permit displayed/failure to register vehicle; or forgetting to display issued permit;
- ◆ Permit used by another person/operation of the vehicle by another person;
- ◆ Failure of security officer to ticket previously for similar offense



-  FACULTY PARKING
-  COMMUTER STUDENT PARKING
-  OPEN PARKING
-  Association Staff
-  VISITORS PARKING
(OR OBTAIN PERMIT FROM FRONT DESK)